

# City of New Castle Caucus Agenda

Tuesday, October 17, 2023, at 6:00 pm

## I. Opening Exercises

Call to Order  
Pledge of Allegiance & Moment of Silence  
Roll Call

## II. Announcements

The minutes of the October 5, 2023, City Council meetings will be provided to you via email prior to the October 19, 2023, Council meeting for your review.

## III. Presentations

a. None

## IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

## V. Planning Commission Reports

a. None

## VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

a. None

## VII. Request to Bid

a. Sale of City Hall; 230 North Jefferson Street, New Castle, PA 16101

## VIII. Bids to Be Received and Opened

a. Contract No. 2023-10; City Demolitions  
b. Contract No. 2023-11; CDBG Demolitions

## IX. Bids Opened and Referred to Administration for Recommendation

a. None

X. Resolutions for Consideration

a. 2023 CDBG Application

I have attached the resolution to approve the 2023 CDBG application for review and consideration.

b. Purchase Requests

- i. I have attached the request for a resolution and (1) quotes for your review and consideration from Chief Salem to replace the metal door in the North/West corner of the NCPD (as it is badly damaged) in the amount of \$5,000 from Shell Restoration to be paid from the CIP funds Police Video System/Door Access line item 01.502.00.010.
- ii. I have attached the request for a resolution and a COSTAR for your review and consideration from Brian Heichel for a F350 for the Parks and Recreation department in the amount of \$61,401 (which includes a 10 year/100,000 mil warranty in the amount of \$6,075) from McCandless Ford be paid from the CIP line item 01.502.00.031. **NOTE: The CIP budget for this purchase is for \$10,000 to be leased over a (5) year term, I am working on obtaining financing quotes and will have them for the meeting on Tuesday to present.**

XI. Resolutions on the Table

- a. R-2023-178; Property Development and Lease Option Agreement with the United Way  
*Tabled at the 9/21/2023 City Council Meeting*

XII. Ordinances for Consideration

- a. None

XIII. Ordinances on the Table: attached to caucus agenda for review.

- a. None

XIV. Conditional Use Requests

- a. None

XV. For Discussion

- a. City Hall Boiler
- b. Meeting Dates for 2024

XVI. New Business

- a. September 2023 Check Register
- b. September 2023 Payroll Register

XVII. Executive Session

- a. Personnel
  - i. Fire Department
- b. Pending and/or Threatened Litigation
  - i. 820 Lathrop Street Delinquent Tax Settlement
- c. Potential Contract and/or Negotiations
  - i. None
- d. Sale/Lease of Property
  - i. Cascade Park Development and Lease Option Agreement -- City and United Way

REMINDERS

The Act 47 Public Hearing is on **TUESDAY October 17, 2023, at 5:00 pm.**

Public Hearings are on **TUESDAY October 17, 2023, at 5:30 pm.**

The City Council Meeting is on **THURSDAY October 19, 2023, at 6:00 pm.**