

# City of New Castle Caucus Agenda

Tuesday, April 26, 2022, at 6:30 pm

## I. Opening Exercises

Call to Order  
Pledge of Allegiance & Moment of Silence  
Roll Call

## II. Announcements

The minutes of the April 14, 2022, City Council meeting will be provided to you via email prior to the April 28, 2022, Council meeting for your review.

We are accepting letters of interest for a member of the Civil Service Board. Please submit these via email to [cityclerk@newcastlepa.org](mailto:cityclerk@newcastlepa.org).

## III. Presentations

- a. Department Head 1<sup>st</sup> 2022 Quarterly Reports

## IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

## V. Planning Commission Reports

- a. Preliminary/Final Reverse Subdivision of Denise Fuller  
Public Hearing Date and Time: \_\_\_\_\_
- b. Preliminary/Final Reverse Subdivision of Albert Scott Fair Jr.  
Public Hearing Date and Time: \_\_\_\_\_
- c. Preliminary/Final Reverse Subdivision of Joshua Lee Bable  
Public Hearing Date and Time: \_\_\_\_\_
- d. Conditional Use Request of Justin Frank; 1004 Butler Avenue  
Public Hearing Date and Time: \_\_\_\_\_
- e. Conditional Use Request of Allre Enterprises LLC and Ashley K. Allger; 125 E. North Street  
Public Hearing Date and Time: \_\_\_\_\_
- f. Preliminary/Final Reverse Subdivision of New Castle Transit Authority  
Public Hearing Date and Time: \_\_\_\_\_
- g. Conditional Use Request of Eric Fulkerson; 20 S. Mercer Street  
Public Hearing Date and Time: \_\_\_\_\_

## VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. None

VII. Request to Bid

- a. None

VIII. Bids to Be Received and Opened

- a. None

IX. Bids Opened and Referred to Administration for Recommendation

- a. Contract No. 2022-03; Paving Contract  
i. Recommendation letter from RAR Engineering is attached for your review.

X. Resolutions for Consideration

a. CDBG CARES (CDBG-CV) Economic Development Program

I have attached a letter submitted by M&L recommending businesses that are suitable for assistance and recommending approval from City Council.

• Baron Heating & Air Conditioning	\$10,000.00
• Divine Butterfly Supply	\$10,000.00
• Paul Lynch Investments	\$ 6,797.00

b. Repository Properties

See attached memo

c. Purchase of IPADS for new Public Works Software

I have attached the request from Brian Heichel and (3) written quotes for review and consideration. The low bid is from Verizon in the amount of \$4,299.60. This is included in the 2022 CIP budget, line item 01.502.00.020.

d. NCPD Requests

I have attached the following requests from the Police Chief for your review and consideration.

- Police Consulting Services for the entry level police testing done on 2/12/2022; \$1,839.40 to be paid from police expense line item 01.410.00.230
- Purchase of 10 more body cameras from AXON (co-stars); 14,639.00 to be paid from 2022 CIP 01.502.00.007 \$8,250.00 and the balance will be paid from Forfeiture Funds.

e. Housing Authority of the County of Lawrence; Provision of Supplemental Police Services

I attached the request from Attorney Perrotta for your review and consideration.

f. Cops Hiring Program Application

I attached the request from Lt. Cumo and the application guidelines for your consideration of this grant submission. The application is due electronically on June 9, 2022.

g. **America 250PA**

See attached information for your review and consideration.

h. **111 E. North Street – Asbestos Containing Material**

I attached the information provided by the city engineers regarding the asbestos hauling for the demolition of 111 E. North Street. For the City to incur this expense, we will need a resolution and will additionally need to determine the source of the funds.

XI. **Resolutions on the Table**

- a. None

XII. **Ordinances for Consideration**

- a. Ordinance to address loud noise complaints from businesses  
b. Amendments to the Golf Course Ordinance, as attached  
c. Update International Property Maintenance Code to include vacant commercial properties

XIII. **Ordinances on the Table; attached to caucus agenda for review.**

- a. CB 2022-13; Adopting the Neighborhood Blight Reclamation and Revitalization Act of the City of New Castle; Introduced at the 04/14/2022 Council meeting by Mr. Ritter.  
*Ordinance can be acted on at the April 28, 2022, Council Meeting*

XIV. **Conditional Use Requests**

- a. None

XV. **For Discussion**

- a. Naming of unnamed alley located next to Ebenezer Church of God in Christ 1119 S. Jefferson Street, New Castle PA 16101 to Eric D. Brooks Way

XVI. **New Business**

XVII.

- a. March 2022 Check Register (via email)  
b. March 2022 Payroll Register (via email)

XVIII. **Executive Session**

- a. **Personnel**  
i. **None**  
b. **Pending and/or Threatened Litigation**  
i. **None**

**REMINDERS**

The City Council Meeting is on **THURSDAY April 28, 2022, at 6:30 pm**