

# City of New Castle Caucus Agenda

Tuesday, March 8, 2022, at 6:30 pm

## I. Opening Exercises

Call to Order  
Pledge of Allegiance & Moment of Silence  
Roll Call

## II. Announcements

The minutes of the February 24, 2022, City Council meeting will be provided to you via email prior to the March 10, 2022, Council meeting for your review.

The City is in now accepting letters of interest for members and alternates for the Planning Commission. Please submit these via email to [cityclerk@newcastlepa.org](mailto:cityclerk@newcastlepa.org).

The City is in now accepting letters of interest for a member of the Civil Service Board. Please submit these via email to [cityclerk@newcastlepa.org](mailto:cityclerk@newcastlepa.org).

## III. Presentations

- a. Local Share Account Statewide Grant and DCNR Grant Applications (RAR Engineering)

## IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

## V. Planning Commission Reports

- a. None

## VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. Refer Zoning Amendment to the City Planning Commission

## VII. Request to Bid

- a. Public Utility Audit; Street Lights and Fire Hydrants
- b. Electrical Bucket Truck

## VIII. Bids to Be Received and Opened

- a. None

**IX. Bids Opened and Referred to Administration for Recommendation**

- a. 250 Tons SRL-L 9.5LMM Super Pave Hot Mix
  - i. Award to Lindy Paving for \$68.80 per ton; \$17,200.00 total b

**X. Resolutions for Consideration**

a. **Building Better Communities Program; American Water Charitable Foundation Grant**

I have attached the award letter for this funding for your review – a formal MOU will need signed by the City to accept this grant.

b. **New Sanitary Line at Public Works Maintenance Garage**

I have attached the request from Brian Heichel and (3) written quotes for review and consideration. The low bid is from Graziani Construction in the amount of \$15,000.00.

c. **Grinder Pump Quotes at Public Works Maintenance Garage**

I have attached the request from Brian Heichel and (3) written quotes for review and consideration. The low bid is from Tepco Trombold Equipment Company in the amount of \$6,690.00. The installation will be performed by the City Electricians.

d. **Purchase of Tactical Throwing Camera**

I have attached the request from Chief Salem and (3) written quotes for review and consideration. The low bid is from Bounce Imagining in the amount of \$4,100.00.

e. **CGI Video Tour**

I have attached information provided by Mayor Frye for your review and consideration for a cost-free Community Showcase Video Program.

f. **Lease Agreement for Sylvan Heights Pro Shop**

I have attached the current agreement that expired on October 31, 2021, for discussion on a renewal.

g. **Lease Agreement for Concession Stand at Gaston Park**

I have attached the current agreement that expired on December 31, 2021, for discussion on a renewal.

h. **Change Order #1; Lincoln Garfield Abatement**

I have attached a change order in the amount of \$6,700.00 for work that exceeded the specifies bids typical of the abatement of floor tile for your review and consideration.

**XI. Resolutions on the Table**

- a. R-2022-035; Authorizing the New Castle Police Department to purchase (2) police vehicles through COSTARS using forfeiture funds. Tabled at the 2/24/2022 Council meeting.

**XII. Ordinances for Consideration**

- a. CB 2022-07; Amending and supplementing the Codified Ordinance No 6682 and the Zoning Map of the City of New Castle; Introduced at the 2/24/2022 Council meeting by Mr. Ritter.

*Ordinance can be acted on at the Thursday, March 24, 2022, City Council Meeting.  
Public Hearing is scheduled for Tuesday, March 22, 2022, at 5:30 pm.*

- b. CB 2022-08; Board of Recreation; Introduced at the 2/24/2022 Council meeting by Mr. Cioppa.

*Ordinance can be acted on at the Thursday, March 10, 2022, City Council Meeting.*

**XIII. Ordinances on the Table; attached to caucus agenda for review.**

- a. None

**XIV. Conditional Use Requests**

- a. None

**XV. For Discussion**

- a. Parking Meters

**XVI. New Business**

- a. None

**XVII. Executive Session**

- a. Personnel  
i. None  
b. Pending Litigation  
i. None  
c. Threatened Litigation  
i. None

**REMINDERS**

**LISC Presentation is on TUESDAY March 8,2022 at 5:45 pm.**

**The City Council Meeting is on THURSDAY March 10, 2022, at 6:30 pm.**