

# City of New Castle Caucus Agenda

Tuesday, February 22, 2022, at 6:30 pm

## I. Opening Exercises

Call to Order  
Pledge of Allegiance & Moment of Silence  
Roll Call

## II. Announcements

The minutes of the February 10, 2022, City Council meeting will be provided to you via email prior to the February 24, 2022, Council meeting for your review.

The City is now accepting letters of interest for members and alternates for the Planning Commission. Please submit these via email to [cityclerk@newcastlepa.org](mailto:cityclerk@newcastlepa.org).

The City is now accepting letters of interest for a member of the Civil Service Board. Please submit these via email to [cityclerk@newcastlepa.org](mailto:cityclerk@newcastlepa.org).

## III. Presentations

- a. Department Heads 4<sup>th</sup> Quarter of 2021 Reports

## IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

## V. Planning Commission Reports

- a. Conditional Use Request of Matthew David Bucceri; 611 Highland Avenue

Public Hearing Date and Time: \_\_\_\_\_

- b. Zoning Map Amendment Request; 1046 Butler Avenue

Public Hearing Date and Time: \_\_\_\_\_

## VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. None

## VII. Request to Bid

- a. None

VIII. Bids to Be Received and Opened

- a. Bids will be received and opened at the February 24, 2022, City Council meeting for the Super Pave Hot Mix Contract

IX. Bids Opened and Referred to Administration for Recommendation

- a. None

X. Resolutions for Consideration

a. 2022 Municipal Intern Program

DCED funded Placement Sites are eligible to receive reimbursement of 66% for an intern who shall receive an hourly rate of \$12.00 per hour. The City would like to submit this application for an intern for the Citywide Development Corporation.

b. New Castle Public Library Board Appointment

The following request from Sandra Collins, Interim Director, to request the appointment of Dennis McCurdy to the Board of Trustees for a term ending December 31, 2025.

c. Flaherty Field Agreement with the New Castle Area School District

This is a carryover from a presentation from the February 10, 2022, Council meeting for further review and discussion.

d. Pennsylvania American Water Environmental Grant Program

I have attached the request from Brian Heichel to apply for this funding. Applications are due on March 25, 2022.

e. Local Share Account Statewide Grant Application

This is a carryover from the February 8, 2022, caucus agenda for further discussion - due March 15, 2022.

f. Purchase of (2) Police Vehicles

The Police Chief would like to order (2) police vehicles to be paid with forfeiture funds.

g. Financing Agreement for the Pumper and Aerial for the NCFD

The financing terms approved via R-2022-005 expired in November of 2021. We were not made aware of this until the final documents were prepared. I am in the process of obtaining new quotes and a new proposal will be provided and discussed at the Caucus Meeting.

XI. Resolutions on the Table

- a. None

**XII. Ordinances for Consideration**

- a. CB 2022-03; Amendments to the Board of Recreation
- b. CB 2021-21; Amendment to No Parking on Both Sides of East Washington from Croton Avenue to Oak Street.

**XIII. Ordinances on the Table; attached to caucus agenda for review.**

- a. None

**XIV. Conditional Use Requests**

- a. None

**XV. For Discussion**

- a. March 8, 2022, LISC Presentation

**XVI. New Business**

- a. January 2022 Check Register (via email)
- b. January 2022 Payroll Register (via email)

**XVII. Executive Session**

- a. Personnel
  - i. None
- b. Pending Litigation
  - i. None
- c. Threatened Litigation
  - i. None

**REMINDERS**

**ReCast City Final Briefing and Presentation is on TUESDAY February 22, 2022, at 6:00 pm. Presentation will be in person, but the following Zoom link is available:  
<https://us02web.zoom.us/j/88021977410>**

**The City Council Meeting is on THURSDAY February 24, 2022, at 6:30 pm.**