

# City of New Castle Caucus Agenda

Tuesday, July 12, 2022, at 6:30 pm

## I. Opening Exercises

Call to Order  
Pledge of Allegiance & Moment of Silence  
Roll Call

## II. Announcements

The minutes of the June 21, 2022, City Council meeting will be provided to you via email prior to the July 14, 2022, Council meeting for your review.

## III. Presentations

a. None

## IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

## V. Planning Commission Reports

a. None

## VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

a. None

## VII. Request to Bid

a. None

## VIII. Bids to Be Received and Opened

a. None

## IX. Bids Opened and Referred to Administration for Recommendation

a. None

**X. Resolutions for Consideration**

**a. Addendum to the CBAs for Health Insurance Renewals**

I have attached the Laborer's Local Union No. 964, Clerical and Public Works Addendums for your review and consideration.

**b. DCED Multimodal Transportation Fund (MTF); Enterprise Park -- Engineering Services**

We would like to utilize RAR for engineering services and will be eligible to be reimbursed through the MTF grant, for the period 11/19/2021 through 6/30/2025. I have attached the required Non-Discrimination/Sexual Harassment Clause that will need to be executed.

**c. CELLBRITE Online Training and Equipment Purchase**

I have attached a request from Chief Salem for Council review and consideration.

**d. Pension Secretary/Transcription of Minutes**

Due to a staffing vacancy, Ciara Buck has expressed interest in the Pension Secretary position for an annual rate of \$3,600 and Kala Matthews has expressed interest in the transcription service for a flat rate of \$50.00, per transcription. Both positions are fully funded by the pension.

**XI. Resolutions on the Table**

- a. None

**XII. Ordinances for Consideration**

- a. Approving appointment of Solicitor, Interest Assessment, and Attorney Fees and Collection Fees added to the amount collected as part of unpaid real estate taxes for delinquent accounts

**XIII. Ordinances on the Table; attached to caucus agenda for review.**

- a. CB 2022-23; Introduced at the 06/23/2022 Council meeting by Mr. Cameron.  
*Public Hearing is scheduled for Tuesday July 12, 2022, at 6:15 pm*
- b. CB 2022-24; Introduced at the 06/23/2022 Council meeting by Mr. Ritter.  
*This can be acted on at the July 14, 2022, Council Meeting.*

**XIV. Conditional Use Requests**

- a. None

**XV. For Discussion**

- a. None

**XVI. New Business**

- a. June 2022 Check Register (via email)
- b. June 2022 Payroll Register (via email)

**XVII. Executive Session**

- a. Personnel
  - i. Retired Ofc. Terry Dolquist; Worker's Comp Settlement
  - ii. Ofc Paglia; Employment Settlement Agreement
- b. Pending and/or Threatened Litigation
  - i. None

**REMINDERS**

Public Hearing for the Zoning Amendment to Article 1331 – Supplementary Regulations is on **TUESDAY July 12, 2022, at 6:15 pm**

City Council Meeting is on **THURSDAY July 14, 2022, at 6:30 pm**