

City of New Castle Caucus Agenda

Tuesday, January 25, 2022, at 6:30 pm

I. Opening Exercises

Call to Order
Pledge of Allegiance & Moment of Silence
Roll Call

II. Announcements

The minutes of the January 13, 2021, City Council meeting will be provided to you via email prior to the January 27, 2022, Council meeting for your review.

The City is in now accepting letters of interest for members and alternates for the Planning Commission. Please submit these via email to cityclerk@newcastlepa.org.

III. Presentations

- a. Multimodal Presentation; Enterprise Park Upgrades

IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

V. Planning Commission Reports

- a. None

Public Hearing Date and Time: _____

VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. None

VII. Request to Bid

- a. 250 Tons SRL-L 9.5LMM Super Pave Hot Mix (2022 City Liquid Fuels)

VIII. Bids to Be Received and Opened

- a. Contract No. 2022-01; Former Lincoln-Garfield Elementary Demolition
- b. Contract No. 2022-02; Universal Waste Removal Contract

IX. Bids Opened and Referred to Administration for Recommendation

- a. None

X. Resolutions for Consideration

a. Community Development Block Grant CARES (CDBG-CY) Economic Development Program

I have attached a letter submitted by M&L recommending businesses that are suitable for assistance and recommending approval from City Council.

b. Change Order #3 for 2021 Paving Contract

I have attached the change order prepared by RAR Engineering Group, Inc. for your review and consideration.

c. Rooftop Heating System for NCPD

I have attached the request from Chief Salem, in addition to the quotes that he received for your review and consideration.

If approved, we would need to transfer funds to cover this expenditure as follows:

01.413.00.112	Salaries and Wages, Code Department	\$(7,600.00)
01.410.00.208	Building Repairs, NCPD	\$7,600.00

The balance of the expenditure will be paid with building repair funds included in the 2022 adopted budget.

d. Purchase of Street Sweeper for Public Works

Please see the attached memo and finance quotes for your review and consideration.

e. CFO Fidelity Bond

The Home Rule Charter (attached) requires the CFO to provide an annual lawful fidelity bond in an amount to be approved by the Council but at least in an amount sufficient to cover the amount of the taxes of the real estate tax duplicate. The 2022 amount of the real estate tax duplicate is \$6.2 million dollars – The former elected City Treasurer was required to obtain a bond in \$900,000. Please see attached email from insurance carrier regarding the size of the bond needed and the request of clarification.

f. December 21, 2021, Judge's Decision on the Worker's Comp Settlement for former Police Officer

Please see attached Judge's Order for your review: we will need a resolution to authorize payment of this settlement.

XI. Resolutions on the Table

- a. None

XII. Ordinances for Consideration

- a. Board of Recreation
- b. Police Civil Service Rules and Regulations
- c. Fire Civil Service Rules and Regulations

XIII. Ordinances on the Table; attached to caucus agenda for review.

- a. **CB2020-43**; Adding Article 184-Greater New Castle Recreation Authority introduced by Ms. Gavrilc at the 12/30/2020 City Council meeting. **Please refer to the Solicitor's on the adoption of this ordinance.**
- b. **CB2022-01** Request of Dawn and Michael Brightshue reverse subdivision introduced by Mr. Ritter at the 01/13/2022 City Council meeting. **Ordinance can be acted on at the January 27, 2022, City Council meeting.**
- c. **CB2022-02** Standing Committees of City Council introduced by Mr. Cioppa at the 01/13/2022 City Council meeting. **Ordinance can be acted on at the January 27, 2022, City Council meeting.**

XIV. Conditional Use Requests

- a. None

XV. New Business

- a. December 2021 Check Register; attached for review
- b. December 2021 Payroll Register; attached for review
- c. Criminal Investigations Division Commendations
- d. 2021 Delinquent City Property Taxes
 - i. 2018 Delinquent: \$838,783.57
 - ii. 2019 Delinquent: \$823,471.16
 - iii. 2020 Delinquent: \$831,440.54
 - iv. 2021 Delinquent: \$795,202.23

XVI. Executive Session

- a. Personnel
 - i. 2021 and 2022 Salary Allocations
 - ii. Contract with Municipal Aid, LLC. (Zoning Staff)
- b. Pending Litigation
 - i. None
- c. Threatened Litigation
 - i. None

REMINDERS

Public Hearings are on TUESDAY January 25, 2022, at 6:00 pm

- a. Conditional Use Request of Kim Long for 20 PA Skilled Machines at 1807 Moravia Street
- b. Preliminary/Final Reverse Subdivision of Dawn and Michael Brightshue

City Council Meeting is on THURSDAY January 27, 2022, at 6:30 pm