



# Agenda

**To:** City Council Members, Mayor Chris Frye  
**From:** Stephanie A. Dean, City Clerk *SA*  
**Date:** 12/2/2021  
**Re:** December 7, 2021 Caucus Meeting

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## **I. Meeting Schedule**

City Council Pictures; Clark's will be in Council Chambers; 4:00 pm

Budget Workshop; 4:30 pm

Caucus Meeting; 6:30 pm

## **II. Opening Exercises**

Call to Order  
Pledge of Allegiance & Moment of Silence  
Roll Call

## **III. Announcements**

The minutes of the November 23, 2021, meeting will be provided to you via email prior to the December 9, 2021, Council meeting for your review.

## **IV. Presentations**

a. None

**V. Public Comments**

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

For virtual meetings, public comments may be submitted on the City's website at [newcastlepa.org/events](http://newcastlepa.org/events) prior to the start of the meeting to be read by Council President.

**VI. Planning Commission Reports**

- a. None

**VII. Petitions to Vacate Streets and Alleys**

- a. None

**VIII. Request to Bid**

- a. Demolition of 111 E. North Street

**IX. Bids to Be Received and Opened**

- a. None

**X. Bids Opened and Referred to Administration for Recommendation.**

- a. Contract No. 2021-05; 2021 City Demolitions
- b. Contract No. 2021-10; 2021 CDBG Demolitions

Administration is recommending to award both of these bids as outlined in the attached memo for your review and consideration.

**XI. Resolutions for Consideration**

- a. **Repository Properties**

Michael Henry <b>WITHDRAWN</b>	\$500.00	Phillips Street 01-014100	VACANT Lot
Thomas Wall	\$550.00	N. Locust Street 01-048700	VACANT Lot
Jeff Neil	\$600.00	N. Mulberry Street 03-08640	VACANT Lot
Jeff Neil	\$600.00	N. Mulberry Street 03-212700	VACANT Lot
Freddie Rivera	\$500.00	Newell Avenue 07-029400	VACANT Lot
Freddie Rivera	\$500.00	Newell Avenue 07-029500	VACANT Lot

**b. Lease/Rental Contract; Back to The 50s Weekend for 2022**

A letter from Tamra Lombardo Marshall is attached for your review and consideration of a lease agreement for the event to be held on September 2,3,4, 2022 with set-up days being August 31 and September 1 at Cascade Park.

**c. Authorized City Check Signer(s) as of 1/1/2022**

A memo is attached for your review and delegation of a check signer(s) for the City to be effective January 1, 2022, to replace the City Treasurer.

**d. Change Order; 2020 City Paving**

A change order for the 2020 Paving Contract with Youngblood Paving, Inc. is attached for your review and consideration as prepared by RAR Engineering Group.

**e. Authorization to spend CIP funds for the New Castle Fire Department**

A letter request from Mike Kobbe, Fire Chief, is attached for your review and consideration.

**f. Lawrence County PA CareerLink, EARN Program**

I have attached a request to enter into an agreement with CareerLink to allow the City to hire workers through this program for your review and consideration.

**g. Sanitation Authority Board Re-Appointments**

The Mayor is requesting to re-appoint Anthony Cialella and Joe Ambrosini to the Sanitation Authority Board.

**h. Zoning Board Appointment**

I have attached a request from Richard Beshero for consideration of appointment to the Zoning Board to replace Eric Ritter.

**i. Opioid Settlement Participation**

I have attached the documentation and email explanation from the Solicitor's Office for your review and consideration of participating in the national opioid settlement – the deadline to participate is January 2, 2022.

**XII. Resolutions on the Table**

None

**XIII. Ordinances for Consideration**

a. None

**XIV. Ordinances on the Table; attached to caucus agenda for review.**

- a. **CB2020-43**; Adding Article 184-Greater New Castle Recreation Authority introduced by Ms. Gavrilc at the 12/30/2020 City Council meeting. **Please refer to the Solicitor's on the adoption of this ordinance.**
- b. **CB2021-22**; 2022 Proposed Budget introduced by Ms. Gavrilc at the 11/23/2021 Council Meeting. **This ordinance can be acted on at the 12/21/2021 City Council Meeting.**

- c. **CB2021-23**; 2022 Earned Income Tax introduced by Mr. Cioppa at the 11/23/2021 Council Meeting. **This ordinance can be acted on at the 12/21/2021 City Council Meeting.**
- d. **CB2021-24**; 2022 Property Tax introduced at Mr. Fulkerson at the 11/23/2021 Council Meeting. **This will need to be amended to correct the property tax millage for general purposes for land on 12/21/2021 and then it can be adopted as amended.**
- e. **CB2021-25**; Repealing in its entirety, Article 343; Business Privilege Tax introduced at Mr. Fulkerson at the 11/23/2021 Council Meeting. **Please refer to the Solicitor's on the adoption of this ordinance.**
- f. **CB2021-26**; Repealing in its entirety, Article 347; Mercantile License Tax introduced at Mr. Cioppa at the 11/23/2021 Council Meeting. **Please refer to the Solicitor's on the adoption of this ordinance.**

**XV. Conditional Use Requests**

- a. Conditional Use Request: Lawrence County Drug and Alcohol Commission located at 220 North Liberty Street in the C-1 General Business District of the Seventh Ward. **A public hearing must be scheduled and held within 60 days from November 9, 2021.**

**XVI. New Business**

- a. Annual Reorganization of City Council and Swearing-In Ceremonies; **a date needs to be determined.**
- b. Meeting Dates for 2022; **please review and respond to Ciara no later than December 15<sup>th</sup>.**

**XVII. Executive Session**

- a. Personnel
  - i. None
- b. Pending Litigation
  - i. None
- c. Threatened Litigation
  - i. None