



Agenda

To: City Council Members, Mayor Chris Frye
From: Stephanie A. Dean, City Clerk *SAD*
Date: 10/21/2021
Re: October 26, 2021, Caucus Meeting

I. Meeting Schedule

Board of Health Meeting; 6:10 pm

Caucus Meeting; 6:30 pm

II. Opening Exercises

Call to Order
Pledge of Allegiance & Moment of Silence
Roll Call

III. Announcements

The minutes of the October 14, 2021, meeting will be provided to you via email prior to the October 28, 2021, Council meeting for your review.

IV. Presentations

a. 3rd Q 2021 Department Head Reports

V. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

For virtual meetings, public comments may be submitted on the City's website at newcastlepa.org/events prior to the start of the meeting to be read by Council President.

VI. Planning Commission Reports

- a. None

VII. Petitions to Vacate Streets and Alleys

- a. None

VIII. Request to Bid

- a. 2021 Paving, Contract No. 2021-11 (**Tabled at the 8/26/2021 City Council Meeting**)
- b. Concrete work at the Central Fire Station

IX. Bids to Be Received and Opened

- a. None

X. Bids Opened and Referred to Administration for Recommendation.

- a. None

XI. Resolutions for Consideration

a. Repository Properties

Charles W. Brommer, Jr.	\$800.00	Acorn Street (Parcel 04-1444000)	Residential Dwelling
Dawn Blue Campbell	\$500.00	W. North Street (Parcel 06-019800)	VACANT LOT

b. Lease/Rental Contract Renewal; Cascade Park Concession Stand

A letter from Anthony DiThomas is attached for your review and consideration of a extension of his current lease agreement.

c. PEC Management 2, LLC Tax Assessment Appeal

A resolution is attached for your review and consideration.

d. **“Home is Here”**

A resolution will be provided by the Solicitor’s office to make this the official brand/marketing for the City of New Castle.

e. **Re-Allocation of CIP funds for the New Castle Fire Department**

A letter request from Mike Kobbe, Fire Chief, is attached for your review and consideration.

f. **American Rescue Plan Act (ARPA) Funding; Loss Audit**

Consideration of hiring an audit firm to conduct a COVID-19 loss audit to determine if any of the ARPA funds can be used for general fund purposes.

XII. **Resolutions on the Table**

- a. **R-2021-180**; Authorizing the Mayor and City Controller to execute the Bid Acceptance Form accepting the bid made by Charles Heemer Jr., in the amount of \$500.00 for Repository Property located at 1701 S. Jefferson Street, and having a Parcel ID No. of 08-077000 (Commercial Structure) *(Tabled at the 10/14/2021 City Council Meeting.)*

Bid Was Withdrawn by Mr. Heemer on 10/19/2021. Surety Bond has been cancelled.

- b. **R-2021-184**; Authorizing the Mayor and City Controller to enter a contract with Hunt Valley Environmental, in the total amount of \$437,700.00 for Asbestos Abatement of the former Lincoln-Garfield Elementary School; Contract No. 2021-13 *(Tabled at the 10/14/2021 City Council Meeting.)*

XIII. **Ordinances for Consideration**

- a. Gaming Ordinance

XIV. **Ordinances on the Table; attached to caucus agenda for review.**

- a. **CB2020-43**; Adding Article 184-Greater New Castle Recreation Authority introduced by Ms. Gavril at the 12/30/2020 City Council meeting. **Please refer to the Solicitor’s on the adoption of this ordinance.**

XV. **Conditional Use Requests**

- a. Conditional Use Request of Human Services Center for fair weather lodge at 222 N. Mercer Street

XVI. **New Business**

- a. Update on existing surety bonds for repository properties

XVII. **Executive Session**

- a. **Personnel**
b. **Pending Litigation**
c. **Threatened Litigation**