



Agenda

To: City Council Members, Mayor Chris Frye
From: Stephanie A. Dean, City Clerk *SAD*
Date: 2/19/2021
Re: February 23, 2021 Caucus Meeting

I. Meeting Schedule

The public hearing for Don Enterprises, LLC (Alley Vacation) will begin at 6:00 pm (Separate agenda will be provided).

The public hearing for Ethel Wyant (Alley Vacation) will begin at 6:15 pm (Separate agenda will be provided).

The Caucus meeting will begin at 6:30 pm (agenda items below).

II. Opening Exercises

Call to Order

Pledge of Allegiance & Moment of Silence

Roll Call

III. Announcements

The minutes of the February 11, 2021 meeting will be provided to you via email prior to the February 25, 2021 Council meeting for your review.

IV. Presentations

- a. None

V. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

For virtual meetings, public comments may be submitted on the City's website at newcastlepa.org/events prior to the start of the meeting to be read by Council President.

VI. Planning Commission Reports

- a. None

VII. Petitions to Vacate Streets and Alleys

- a. None

VIII. Request to Bid

- a. 2021 Statewide Contract for Sodium Chloride (Road Salt); If we choose to use the COSTARS, we need to notify them no later than March 15, 2021, otherwise we need to go out for public bid.

IX. Bids to Be Received and Opened

The following bids to be received and opened at the February 25, 2021 Council Meeting:

- a. 2021-01: Planning Consulting Services for the City of New Castle's CDBG Program
- b. 2021-02: Repository Maintenance
- c. 2021-04: Parking Facilities Proposals
- d. 2021-06: 2021 Super Pave Hot Mix

VIII. Resolutions for Consideration

- a. Electric Agreement Renewal

Please find attached the proposals and recommendation for the energy price contract to expire in May of 2021. The lowest price was submitted by Mid-American Energy Company in the amount of .04863 per KW/H for a 31-month fixed contract.

b. Amendment to the 2019 Act 47 Grant

Please find attached a revision request to the 2019 Act 47 grant to allow for the codification of City ordinances in the amount of \$18,978.46 for your review and consideration.

c. Agreement between the City of New Castle and Medure Bonner Bellissimo, LLC.

Attorney Saad would like to discuss the renew of this contract as it expires on March 31, 2021 for the collection of distraint taxes. The current contract is attached for your review. If Council decides to not renew this contract, we need to provide a 30 day notice no later than February 28, 2021.

d. Agreement between the City of New Castle and DOM JOSEPH for the Pro Shop at Sylvan Heights

I have attached the current agreement that expired on October 31, 2020 for discussion of a one-year renewal.

e. Agreement between the City of New Castle and PAT AMABILE at the Gaston Concession Stand

I have attached the current agreement that expired on December 31, 2020 for discussion of a one-year renewal.

X. Resolutions on the Table

a. R-2021-013; Letter of Intent for technical assistance to study the New Castle Fire Department; Tabled at the 01/28/2021 Council Meeting.

b. R-2021-014; Submit a DCNR application in the amount of \$225,000; Tabled at the 01/28/2021 Council Meeting.

c. R-2021-017; Authorizing to enter into a five-year agreement with Full-Service Network to provide telephone services.

- i. A local company, Favorite Office Automation, contacted the City and asked for an opportunity to submit a proposal. The proposal is attached for your review and will result in a savings of approximately \$7,000 annually for a five-year agreement.

XI. Ordinances for Consideration

a. Handicap Parking Request:

- i. Leroy Palmer; 523 N. Cedar Street

XII. Ordinances on the Table; attached to caucus agenda for review.

- a. **CB2020-43**; Adding Article 184-Greater New Castle Recreation Authority introduced by Ms. Gavrilc at the 12/30/2020 City Council meeting. The public hearing is scheduled for 2/27/2021 at 11:00 am.
- b. **CB2021-02**; Department of Code Enforcement. Introduced by Ms. Gavrilc at the 01/28/2021 City Council meeting. This can be acted on at the February 25, 2021 Council meeting.
- c. **CB2021-03**; Vehicle Operation and Parking. Introduced by Ms. Gavrilc at the 2/11/2021 City Council meeting. This can be acted on at the February 25, 2021 Council meeting.

XIII. New Business

- a. None

XIV. Executive Session

- a. **Personnel**
- b. **Potential Litigation**
- c. **Threatened Litigation**