

City of New Castle
City Building
230 North Jefferson Street
New Castle, PA 16101-2220
(724)656-3510

Contact the Mayor's Office for available dates and reservations at (724)656-3510.

2020 RATES
PICNIC SHELTERS

Responsible Party:

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____

E-Mail: _____

Organization: _____

Date & Time: _____

Shelter No(s): _____ **at** **Gaston Park** **Cascade Park**

Total Amount Due: \$ _____ **by** _____

1. The **non-refundable** fees are as follows:
 - a. Large Shelter - Seating Capacity 50 and over - \$78.00
 - b. Small Shelter - Seating Capacity 30 and under - \$52.00
2. Please make check payable to the City of New Castle and mail to Mayor's Office, City of New Castle, 230 N. Jefferson Street, New Castle, PA 16101-2220. **Please indicate in the memo section of your check the park name and date of rental.**
3. We kindly ask that you place all trash, decorations, etc. in the trash cans provided throughout the Park.
4. The Park is open from 7 a.m. until 6 p.m. every day from September 30 to March 31 and from 7 a.m. until 11 p.m. every day from April 1 to September 29.
5. Alcoholic beverages **ARE PROHIBITED** in City Parks
6. Should you have any questions, please call (724)656-3510. If you encounter any problems on the day of your event, you may call (724)856-2121 - Parks and Recreation Director.

I have read the above information and agree to comply with the above terms.

Signature of Responsible Party

Date

PLEASE SIGN ORIGINAL AND RETURN WITH PAYMENT