THE RECYCLING GUIDELINES WILL NOT CHANGE FROM THE RULES PREVIOUSLY ENFORCED BY THE CITY OF NEW CASTLE.

### WE DO NOT ACCEPT RECYCLABLES MIXED WITH TRASH OR IN PLASTIC BAGS!

<table>
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<th>MATERIAL</th>
<th>ACCEPTABLE</th>
<th>PREPARATION</th>
<th>NOT ACCEPTABLE</th>
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</table>
| **Aluminum & Metal Cans** | **EMPTY**
  Food and beverage cans; empty, clean/dry aluminum foil and aluminum containers | Rinse empty cans, push lid down inside can. | Cans containing food, clothes hangers, scrap metal, screws, nails, toys, lawn furniture, paint cans, aluminum siding. |
| **Plastics (PETE, HDPE)** #1 & #2 | **Food & Beverage bottles and jugs, water jugs, liquid detergent, bleach & softener bottles, hair care bottles** | Empty and rinse containers. If container is greasy, wipe out with soapy water & rinse. | Plastic cups/plates, Styrofoam peanuts and blocks, plastic plant pots, foam plastic egg cartons, plastic wrap, bubble wrap, plastic bags, CD & DVD’s, toys, lawn furniture, motor oil, cooking oil bottles, herbicide, antifreeze jugs. |
| **Paper**            | **Office & computer papers, paper bags, newspaper, magazines & junk mail.** | Place items loose in bin. | NO SHREDDED PAPER, glue bound books, gift wrapping paper of any kind. |
| **Cardboard**        | **CLEAN**
  Corrugated cardboard, cereal, pizza, shoe & tissue boxes. | Flatten or break down into pieces no larger than 4 feet, remove all packing material such as Styrofoam blocks, peanuts, bubble wrap, etc. | Oily pizza boxes, milk cartons, juice boxes, take-out food containers, oily, soiled, or contaminated cardboard, packing materials (ex. Styrofoam, peanuts, bubble wrap, etc.) |

GLASS PRODUCTS NOT ACCEPTED — Please discard in trash safely wrapped in paper.

**Recycling Reminders:**
1) Set out recycling bin the night before your scheduled day. Place within 4-ft of curb or roadside.
2) Recyclables that are mixed with garbage will not be collected. Place in trash the following week.

**HOLIDAYS:** We close in observance of the following Holidays: New Year’s Day & Christmas Day

If your scheduled collection day falls on or after a weekday holiday, your collection will be 1 (one) day later that week.
If your scheduled collection day falls before a weekend holiday, there will be no change in your collection day.

There is NO CHANGE to collection days during the following Holidays: Martin Luther King Jr., Presidents Day, Easter, Columbus Day, Veterans Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and New Year’s Eve.