



Agenda

To: City Council Members, Mayor Chris Frye
From: Stephanie A. Dean, City Clerk *S. Dean*
Date: 11/06/2020
Re: **November 10, 2020** Caucus Meeting will be held in Council Chambers

I. Meeting Schedule

The Comprehensive Pension Board Meeting will begin at 6:00 pm; a separate agenda will be provided prior to the meeting.

The public hearing for the Preliminary/Final Subdivision Request at 718 Neal Street for Toni and Robert Willard will begin at 6:30 pm; a separate agenda will be provided prior to the meeting.

The Caucus meeting begin at 6:30 pm (agenda items below).

II. Opening Exercises

Call to Order

Pledge of Allegiance & Moment of Silence

Roll Call

III. Announcements

The minutes of the October 22, 2020 meeting will be provided to you via email prior to the November 12, 2020 Council meeting for your review.

IV. Presentations

- a. Department Head 3rd Quarter Reports for 2020

V. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

VI. Planning Commission Reports

- a. Preliminary/Subdivision of Gary F. Lykins; 311 Harding Street

VII. Petitions to Vacate Streets and Alleys

- a. DON Enterprises, Inc.
- b. Ethel and Dennis Wyant

VIII. Request to Bid

- a. None

IX. Bids to Be Received and Opened

- a. None

X. Resolutions for Consideration

a. Repository Properties

- i. Abdul Mansour; 613 E. Reynolds Street (Dwelling)
- ii. Thomas Casey; Robinson Street (Vacant Lot; Parcel 06-022900)
- iii. Thomas Casey; Robinson Street (Vacant Lot; Parcel 06-054500)

b. PA Municipal Internship Program; 2020 Internship Contract

The Mayor is requesting that the City apply for this internship program for 100% reimbursement to hire Haylee Zinn, who is a Master Student at Slippery Rock University.

c. Pennsylvania Act 32; Lawrence County Tax Collection Committee

Stephanie Dean is the City of New Castle's delegate (and Treasurer) of this committee and Tammi Gibson is still the alternate delegate on record, as per R-2009-072.

I recommend that we replace Tammi Gibson with Mia Monaco as the Alternate delegate to the City of New Castle.

d. Eric Ryan Corporation; Phone/Utility Bill Review

I received correspondence from Eric Ryan Corporation (attached) to perform a utility/phone bill review at no cost to the City of New Castle. If we agree, they will receive 30% of all refunds over the course of the agreement which is 24 months.

Eric Ryan was under contract to provide this same service in 2014, with a commission of 40%. This agreement has since expired. The updated agreement is attached for your review and consideration.

XI. Resolutions on the Table

a. R-2020-143

Authorization to utilize \$74,783.48 budgeted in the 2020 Capital Improvement Fund toward the purchase of a Massy Ferguson Rotary Boom Mower for \$142,283.09 and a JCB Teleskid plus attachments for \$100,500.39 for Public Works Department. (Tabled at the 10/22/20 Council Meeting)

b. R-2020-144

Authorization to expend \$168,000 from the Council Contingency Fund towards the purchase of a Massy Ferguson Rotary Boom Mower for \$142,283.09 and a JCB Teleskid plus attachments for \$100,500.39 for Public Works Department. (Tabled at the 10/22/20 Council Meeting)

XII. Ordinances for Consideration

- a. Article 102; Council Bill 2020-35; Exit Plan Amendment
- b. Article 135; City Solicitor
- c. Article S05; Vehicle Removal and Impounding
- d. Article 1517; Fireworks
- e. Article 131.02; Council Contingency Fund

XIII. Ordinances on the Table; attached to caucus agenda for review

- a. **CB2020-34**; The request of Toni and Robert Willard for a preliminary/final subdivision at 718 Neal Street introduced by Ms. Gavrilc at the 10/22/20 meeting. This ordinance can be acted on at the 11/12/2020 City Council meeting.

XIV. New Business

- a. None

XV. Executive Session

- a. **Personnel**
- b. **Potential Litigation**
- c. **Threatened Litigation**
 - i. **Sussex Apartment Assessment Appeal**
 - ii. **Laura Crawford Pension Appeal**