

City of New Castle Caucus Agenda

Monday, March 4, 2024, at 6:00 pm

I. Opening Exercises

Call to Order
Pledge of Allegiance & Moment of Silence
Roll Call

II. Announcements

The minutes of the February 22, 2024, City Council Meeting will be provided to you via email prior to the March 7, 2024, Council Meeting for your review.

III. Presentations

- a. Proposed Development (Ricky Trinidad)

IV. Public Comments

Public Comments must be related to items listed on the Caucus Agenda and a form must be completed and submitted to the Mayor prior to the start of the meeting. Forms are available in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the Mayor in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

V. Planning Commission Reports

- a. None

VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. None

VII. Request to Bid

- a. None

VIII. Bids to Be Received and Opened

- a. None

IX. Bids Opened and Referred to Administration for Recommendation

- a. None

X. Resolutions for Consideration

a. Repository Properties

Please see attached documents for your review and consideration of the bids submitted for the purchase of repository properties.

b. Housing Code Board of Appeals Member Appointment

A resolution is needed to appoint Mr. Nick Mariano to replace Mr. Jesse Moss, who recently passed away.

c. Citywide Development Corporation (CDC) Board Member Appointment

A resolution is needed to appoint Mr. Eduardo Bogaert to the CDC Board to replace Mr. Eric Ritter (R-2023-012), who resigned per the email attached.

d. Section 902 Recycling Grant

A resolution is needed to allow the City to submit a grant application for the purchase of blue recycling bins. The application is due by 05/10/2024.

e. Lawrence County Application for Funding Assistance

A resolution is needed to allow the City to submit an application through the Lawrence County Funding Assistance Program.

f. Purchase Requests

i. I have attached the requests for resolutions for your review and consideration from Chief Cumo as follows:

- A resolution for the purchase of 12 vehicle cradle mounts for the in-car cell phones. The cost is \$1,740.00 to be paid out of the Police Equipment line item. I will have to contact BearCom for installation, which will be an additional cost, but that is unknown at this time.
- A resolution to purchase 8 CargoRaxx cargo area organizer trays for the patrol cruisers. These trays will help keep the rear cargo areas organized with needed equipment (i.e. fire extinguisher, caution tape, road flares, etc.), while leaving extra space for things that may need to be transported. The cost will be \$6,396.61 and this purchase was included in the Police Equipment line item budget for this year.

- Request to hire FNA Solutions to take over our Department's camera and door systems. The door system will be \$22,249.28 and the camera system will be \$22,013.91. FNA Solutions is not COSTARS but I do have competing quotes. These projects will be paid for from 2024 Capital Improvement Funds, but the actual money will be from the unexpended 2023 Capital Improvement Funds that were designated for these projects.
 - Request to purchase a new 2024 Jeep Grand Cherokee from Jim Shorkey Auto Group (COSTARS Member) to be used by our DEA Task Force Officer, Lt. Lagnese. The purchase cost for the new vehicle is \$52,668.60. They are going to give \$7,000.00 trade-in for the current 2016 Jeep Grand Cherokee with approx. 160,000 miles. This puts the purchase price at \$46,055.60 (there is a \$387.00 Document Fee). Lt. Lagnese was responsible for obtaining a \$223,281.00 award for the Medical Marijuana Enforcement Grant. Included in this award was the designation of \$84,785.00 for the purchase of 2 new police vehicles, one marked and one unmarked. The unmarked portion of this money (\$42,392.50) is going towards this purchase and will be reimbursed. There are additional funds in the grant award to pay for the emergency lighting for both vehicles (\$19,576.00), which will be done later. The Department itself will only have to contribute \$3,276.10 towards this purchase. These funds will be taken from the Drug Forfeiture account. The amount being requested for the resolution is \$46,055.60.
- ii. Mayor Mark Elisco is requesting a resolution to expend \$202.38 to pay Dante Ludovici from the Council Expenses line item for the demonstration of events at Cascade Park and security.
- iii. Public Works Director Brian Heichel is requesting a resolution to upgrade the Point of Sale System at the Sylvan Heights Golf Course. Attached are 3 quotes. The Golf Course is requesting that the City goes with American Metro Point of Sale Solutions as there is no monthly fee and is the operating system the Golf Course currently uses. The cost of the Point of Sale System will be \$4,947.02 and will be paid from the 2024 Capital Improvement Fund Sylvan Heights line item.

XI. Resolutions on the Table

- a. None

XII. Ordinances for Consideration

- a. None

XIII. Ordinances on the Table; attached to caucus agenda for review.

a. CB 2024-02; Planning and Zoning Code, Article 1329 (Conditional Use; City Church)
Before this ordinance can be acted on the enactment date must be advertised no more than 60 days or less than 7 days prior to passage. If Council wishes to act on this ordinance, please provide an enactment date so it can be advertised.

b. CB 2024-03; The request of Marie Irene Trimble and Raymond Magliocca for a two lot consolidation of 122 ½ N. Walnut Street Parcel ID # 03-116300 and 122 N. Walnut Street Parcel ID # 03-004000 to form one lot.
This ordinance can be acted on at the March 7, 2024, Council Meeting.

XIV. Conditional Use Requests

a. None

XV. For Discussion

a. None

XVI. New Business

a. None

XVII. Executive Session

a. Personnel

i. Resignation and Hiring of Police Officer(s)

b. Pending and/or Threatened Litigation

i. None

c. Potential Contract and/or Negotiations

i. None

d. Sale/Lease of Property

i. First Merit Property (Paul Lynch)

UPCOMING MEETINGS

The City Council Meeting is on Thursday, March 7, 2024, at 6:00 pm.