

City of New Castle Caucus Agenda

Tuesday, October 3, 2023, at 6:00 pm

I. Opening Exercises

Call to Order
Pledge of Allegiance & Moment of Silence
Roll Call

II. Announcements

The minutes of the September 21, 2023, City Council meetings will be provided to you via email prior to the October 5, 2023, Council meeting for your review.

III. Presentations

- a. Façade Loan Approvals (Eddie Bogaert, CDC's Design and Review Committee)

IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

V. Planning Commission Reports

- a. None

VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. None

VII. Request to Bid

- a. None

VIII. Bids to Be Received and Opened

- a. None

IX. Bids Opened and Referred to Administration for Recommendation

- a. Contract No. 2023-12; Mill Street Paving Project
 - i. Award to Youngblood Paving, Inc in the amount of \$197,522.34

X. Resolutions for Consideration

a. Repository Properties

Please see attached for your review and consideration.

b. 2024 Engineering Contract

I have attached the proposal from R.A.R Engineering for services to be provided for 2024, with a no cost increase from 2023.

c. Postage Machine Lease

I have attached a PA state Co-Star proposal for the postage machine lease at City Hall for your review and consideration. This is a 60-month lease at \$189.36 billed quarterly for a total cost of \$11,361.60 – this is a \$50.00 per month increase from our current lease which will expire in 2024.

d. Purchase Requests

- i. I have attached the request for a resolution and (3) quotes for your review and consideration from Brian Heichel for a Reznor heater in the lower garage at public works (the current one has a hole in the heat exchange) in the amount of \$5,350.00 from Central Heating & Plumbing to be paid from the _____ line item _____.
- ii. I have attached the request for a resolution and (2) quotes (he was unable to get a third after multiple attempts) for your review and consideration from Brian Heichel for a garage door replacement at the PW garage in the amount of \$3,100 from mcoverheaddoor.com to be paid from the _____ line item _____.

XI. Resolutions on the Table

- a. R-2023-178; Property Development and Lease Option Agreement with the United Way
Tabled at the 9/21/2023 City Council Meeting

XII. Ordinances for Consideration

- a. None

XIII. Ordinances on the Table: attached to caucus agenda for review.

- a. CB 2023-23; No Parking, Buses Only Zone on E. Leasure Avenue
This ordinance can be acted on at the 10/03/2023 City Council Meeting

XIV. Conditional Use Requests

- a. None

XV. For Discussion

- a. ABM Presentation
- b. City Hall Boiler

XVI. New Business

- a. None

XVII. Executive Session

- a. Personnel
 - i. City Mechanic
- b. Pending and/or Threatened Litigation
 - i. 820 Lathrop Street Delinquent Tax Settlement
- c. Potential Contract and/or Negotiations
 - i. None
- d. Sale/Lease of Property
 - i. Cascade Park Development and Lease Option Agreement – City and United Way

REMINDERS

The City Council Meeting is on THURSDAY October 5, 2023, at 6:00 pm.