

City of New Castle Caucus Agenda

Tuesday, August 1, 2023, at 6:00 pm

I. Opening Exercises

- a. Call to Order
- b. Pledge of Allegiance & Moment of Silence
- c. Roll Call

II. Announcements

The minutes of the July 13, 2023 City Council meeting will be provided to you via email prior to the August 3, 2023, Council meeting for your review.

III. Presentations

- a. Hoyt Center for the Arts/Arts & Education at the Hoyt – Street Mural in front of the Hoyt Center.

IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Council President prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the President of City Council in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

V. Planning Commission Reports

- a. Conditional Use Request of Lindburgh McPherson & Michael Demoratz for a bed and breakfast, wedding, and special event venue at 801 E. Washington Street.

Public Hearing Date: _____ Time: _____

- b. Conditional Use Request of Pivotal GP Holding, LLC for new construction of a multifamily development apartment house located at 301 E. Long Avenue.

Public Hearing Date: _____ Time: _____

- c. Conditional Use Request of Thao Tran for apartment houses and laundry room located at 101 E. Washington Street and 14 N. Mercer Street.

Public Hearing Date: _____ Time: _____

VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. Petition of DON Enterprises, Inc. to vacate a portion of Boyles Alley.

VII. Request to Bid

- a. Mill Street Paving

VIII. Bids to Be Received and Opened

- a. None

IX. Bids Opened and Referred to Administration for Recommendation

- a. None

X. Resolutions for Consideration

- a. **Repository Properties.**

Please see attached repository properties for your review and consideration.

- b. **Transferring the deed of 207 E. North Street over to the New Castle Public Library.**

A resolution is needed to authorize transferring the deed of 207 E. North Street over to the New Castle Public Library. The New Castle Public Library will be responsible for all realty transfer tax/fees.

- c. **Designating City Administrator Chris Frye as the Section 504 Officer for the City of New Castle.**

A resolution is needed to designate City Administrator Chris Frye as the Section 504 Officer for the City of New Castle.

- d. **Designating City Administrator Chris Frye as the Fair Housing Officer for the City of New Castle.**

A resolution is needed to designate City Administrator Chris Frye as the Fair Housing Officer for the City of New Castle.

- e. **Revised Jackson Park Agreement.**

A resolution is needed to amend the current Jackson Park Agreement.

- f. **Purchase Request of two (2) motorcycles for the New Castle Police Department.**

Attached is a purchase request from Chief Salem to purchase two (2) 2023 Harley Davidsons for the New Castle Police Department. The 2007, 2010, and 2013 Harley Davidsons will be traded in (\$16,000.00) towards the purchase, the balance (\$25,312.00) will be paid from Forfeiture Funds for a total of \$41,312.00 (\$20,656.00 each).

- g. **Purchase Request for upfitting two (2) 2023 New Castle Police Department Ford Explorers.**

Attached is a purchase request from Chief Salem to upfit two (2) New Castle Police Department Ford Explorers. The amount of each upfitting is \$11,039.00 for a total of \$22,078.00

h. **Repair Request for a New Castle Police Department 2019 Dodge Durango.**

Attached is a repair request from Lt. Cumo to repair Unit 28. The repairs are for the front suspension's upper and lower control arm replacements, labor, and alignment. The cost for this is \$3,587.97 and will be paid from the Public Work's Vehicle Maintenance/Repair line item.

XI. Resolutions on the Table

- a. None

XII. Ordinances for Consideration

- a. ARTICLE 737 - Parades and Assemblages.

XIII. Ordinances on the Table; attached to caucus agenda for review

- a. Council Bill 2023-16; Vacating a portion of an alley that runs between Lot Numbers 120 and 122 on Section 56 of the Official Survey Map of the City of New Castle in the Fifth Ward. The alley requested to be vacated runs in a north-south direction, generally in the area of 424 E. Division Street. (Introduced by Mr. Cioppa at the 07/13/2023 Council Meeting.)

This ordinance can be acted on at the 08/03/2023 City Council Meeting

- b. Council Bill 2023-17; Approving the request of Patrick Donathan the consolidation of Parcel ID's 02-297300 (0.16 acres with a 1 story frame dwelling), 02-215600 (0.19 acres with a shed), 02-215500 (0.19 acres vacant) and 02-215400 (0.19 acres vacant) into one lot with one Parcel I.D. Number (Parcel I.D. 02-297300) for the construction of a fence. Upon consolidation of the lots, Parcel I.D. 02-297300 will be increased to 0.73 acres, which is located generally in the area of 1508 Delaware Avenue in the Second Ward of the City of New Castle and authorizing the signature of the Mayor/Council President to be affixed to the said preliminary/final subdivision plat. (Introduced by Ms. Gavrilic at the 07/13/2023 Council Meeting.)

This ordinance can be acted on at the 08/03/2023 City Council Meeting

- c. Council Bill 2023-18; Authorizing a temporary easement with the Commonwealth of Pennsylvania for the East Washington Street Bridge Project. (Introduced by Mr. Cioppa at the 07/13/2023 Council Meeting.)

This ordinance can be acted on at the 08/03/2023 City Council Meeting

XIV. Conditional Use Requests

- a. None

XV. For Discussion

- a. None

XVI. New Business

- a. None

XVII. Executive Session

- a. Personnel
- b. Pending and/or Threatened Litigation

REMINDERS

The Public Hearing is on **Tuesday, August 1, 2023, at 5:45 p.m.**

The Comprehensive Pension Board Meeting is on **Thursday, August 3, 2023, at 5:15 p.m.**

The City Council Meeting is on **Thursday, August 3, 2023, at 6:00 p.m.**